



## Risk Assessment

Upon reflection and consideration for the overall safety of the children in our school, we the Board of Management, staff and all stakeholders carried out the following risk assessment of our school. We have considered the likelihood of each risk and have ranked them accordingly. We have given consideration to the consequences of each of these risks and the steps we as a school can take to control and manage each risk with respect to policy, procedures and staff training. We have established a review process for monitoring the success of our risk assessment and safeguarding procedures for the children in our school.

List of School Activities	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment	Person	Time frame
Training of school personnel in Child Protection matters	Harm not recognised or reported promptly	<ul style="list-style-type: none"> <li>• Child Safeguarding Statement, Risk Assessment, School Procedures are in every classroom. DES procedures made available to all staff. Staff to sign a confirmation that they have access to these.</li> <li>• DLP&amp; DDLP to attend PDST face to face training every three years.</li> <li>• All Staff must view Túsla training module &amp; any other online training offered by PDST. Staff must confirm that they have engaged in CP training. Training provided for those who have yet to engage in CP training.</li> <li>• Chairperson of BOM records all records of staff and board child protection training</li> </ul>	Principal  Principal  Principal  Chair, BOM	Sept  Sept  Sept & any time new staff join  Ongoing
Care of Children with special needs, including intimate care needs	Harm by school personnel	Policy on intimate care  Procedures for intimate care agreed (and signed) with parents on a case-by-case basis	Principal  Principal	Review every 3 years  As need arises

Toilet areas	Inappropriate behaviour Child being harmed by another child	Usage and supervision policy and procedures.  Children involved in the Mediator programme are aware of their role and procedures around toileting	Principal  AP2	Review 3yr. Sept reminder each year  Sept/Oct
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Injury to pupils and staff	Health & Safety Policy Code Of Behaviour Agreement of restraint/restrictive practises signed by parents	Principal Principal Principal / Class Teacher	Review 3yr  As need arises
Daily arrival and dismissal of pupils	Harm from older pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers Presence of Teacher / Principal at school gate	Teachers Principal	Ongoing
One to one teaching / counselling	Harm to pupil / school personnel	School has policy in place for one to one teaching Open doors where and when appropriate and practical Glass window in doors	Principal	Review 3yr
Pupils in Principal's Office	Harm to pupil / school personnel	School has policy in place for one to one teaching Open doors where and when appropriate and practical Glass window in door	Principal	Review 3yr
Sports Coaches Swimming	Harm to pupils Risk of child being harmed by volunteer or visitor to the school	Policy & Procedures in place Coach to be accompanied by teacher at all times Vetting	Principal Teachers	Review 3yr Ongoing

External Personnel to supplement the curriculum	Harm to pupils Risk of child being harmed by volunteer or visitor to the school	Policy & Procedures in place Person to be accompanied by teacher at all times Vetting	Principal Teacher Principal	Review 3yr Ongoing Ongoing
Student Teachers on placement	Harm to pupils Risk of child being harmed by volunteer or visitor to the school	Policy & Procedures in place Student teacher to be generally supervised by class teacher. Student teacher to be accompanied by class teacher during P.E. Vetting	Principal  Principal	Review 3yr  Ongoing
Students on work experience	Harm to pupils Risk of child being harmed by volunteer or visitor to the school	Policy & Procedures in place Person to be accompanied by staff member when with pupils Vetting	Principal Teachers  Principal	Review 3yr Ongoing  Ongoing
Adults on work experience	Harm to pupils Risk of child being harmed by volunteer or visitor to the school	Policy & Procedures in place Person to be accompanied by staff member when with pupils Vetting	Principal Teachers  Principal	Review 3yr Ongoing  Ongoing
Administration of Medicine	Harm to pupils	Policy and procedures in place Written permission sought and granted by parents To preferably be administered in school office	Principal AP2 Staff	Review 3yr Ongoing Ongoing
Recruitment of new school personnel	Harm to pupils Harm not recognised or promptly addressed	Policy & Procedures in place Vetting References	Principal Principal Principal	Review 3yr Ongoing Ongoing
Administration of First Aid	Harm to pupils	Policy and Procedures in place First Aid training provided to SNAs & Secretary To be administered on school yard or outside school office where appropriate Teachers to wear gloves when tending to bleeds	AP2 Principal Staff  Staff	Review 3yr Review 2yr Ongoing  Ongoing

Curricular Provision in respect of SPHE, RSE, Stay safe.	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full	Principal	Ongoing
Outdoor teaching activities	Harm to pupils and staff	Adequate supervision Teachers mindful of H&S issues	Staff	Ongoing
Class outings, tours, team events etc	Harm to pupils and staff Risk of harm to child due to inadequate supervision	Policy and procedures in place Teacher and pupils to be accompanied by a second member of staff / vetted adult when deemed necessary by Principal Permission sought and granted by parents where necessary	Principal	Review 3yr
			Principal	Ongoing
			Staff	Ongoing
Participation by pupils in religious ceremonies external to the school e.g. Altar Serving	Harm to pupils	Permission sought & granted by parents Vetting procedures to be followed	Principal / Sec.	Ongoing
Arrangements for pupils not participating in religious ceremonies / events	Inadequate supervision	Pupils will generally be sent to a different classroom  In the event of a whole school excursion to a religious ceremony / event and a parent has requested their child not attend, if possible, two staff will remain in the school with the child(ren). If this is not possible, parents will have to supervise or arrange supervision for their child.	Teacher	Ongoing
			Staff / Parents	Ongoing
Recreation breaks for pupils	Harm to pupils	Supervision Policy	Principal	Review 3 yr

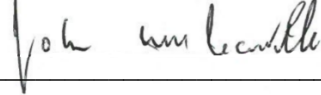
Prevention and dealing with bullying amongst pupils	Harm to pupils	Policy & Procedures Code of Behaviour	Principal	Review 3yr
Sanctions under the Code of Behaviour eg detention	Harm to Pupils	Policy & Procedures in place - Supervision Policy	Principal	Review 3yr
Use of ICT by Pupils	Harm to Pupils and Staff Bullying Risk of harm to children inappropriately accessing computers, social media, phones, and other devices	Acceptable Use Policy in place Procedures in place Code of Behaviour Anti -Bullying Policy	Principal	Review 3yr
Use of photography and other media for school events	Harm to Pupils and Staff Risk of harm caused by staff member circulating inappropriate material via social media, texting or other	Policy and Procedures in place - Code of Behaviour Permission sought and granted at Admission Photos of children to be stored on school network	Principal Secretary	Review 3yr Ongoing
After School facilities; Drama, Music, Chess etc	Harm to pupils	Ensuring outside groups have CSS displayed  Permission to attend events sought from parents	Principal  Principal / Event Co-ordinator	Ongoing  Ongoing

<p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> <li>• Pupils from ethnic minorities/migrants</li> <li>• Members of the Traveller community</li> <li>• Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>• Pupils perceived to be LGBTQI+</li> <li>• Pupils of minority religious faiths</li> <li>• Children in care</li> <li>• Children on CPNS</li> </ul>	<p>Risk of harm to the child from other children in the school</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm not being reported promptly by school personnel</p>	<p>Anti-Bullying Policy</p> <p>Child Protection Procedures</p> <p>SPHE</p>	<p>Principal</p> <p>Principal</p> <p>Teachers</p>	<p>Review 3 yr</p> <p>Annual review</p> <p>Ongoing</p>
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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 1<sup>st</sup> March 2018. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed   
Chairperson

Date 02/03/2020

Signed   
Principal

Date 02/03/2020